

## Account Application Form

Date:  ABN:

Business Name:

Postal Address:   
 Postcode:

Delivery Address:   
 Postcode:

Phone Number:  Fax Number:

Contact Details: Name:

Orders Phone/Fax:

Email:

Account Queries Name:

Phone/Fax:

Email:

What email address would you like your Monthly Statement emailed to:

Monthly Credit Line Requested: \$

Company:  Trust  Partnership  Sole Trader

Directors / Partners / Sole Trader:

Full Name:

Residential Address:   
 Postcode:

Full Name:

Residential Address:   
 Postcode:

**I hereby certify that I have read and acknowledge the Terms of Trade attached to this Account Application and that I am duly authorised to sign this application form.**

Signature:

Name (print):

Title:

OFFICE USE ONLY	
A	<input type="text"/>
R	<input checked="" type="checkbox"/> <b>WEB</b>
L	<input type="text"/>

# General Information

Type of Business:

Number of Staff:

How did you hear about Adelaide Direct Stationers:

Yellow Pages:  Mail Out:  Other:   
Internet:  Rep Visit:   
Friend:  Referred by:

Would you like to trade via our Website:

[www.adelaidedirectstationers.com.au](http://www.adelaidedirectstationers.com.au)

Yes:  If Yes, desired Pass-   
No:  (6 Digits)

## Terms of Trade

I/We agree to comply with the following terms of trade for [Adelaide Direct Stationers](#).

- 1) Payment of account is due 30 days from end of month.
- 2) Any expenses, costs or disbursements incurred by **Adelaide Direct Stationers** in recovering outstanding monies, including debt collection agency fees and solicitors costs, shall be paid by the customer.
- 3) Account payments can be made by cash, cheque or direct deposit.  
Direct Deposit details are:  
Bank: NAB – Norwood  
A/c name: Adelaide Direct Stationers  
BSB: 085 005  
Ac no: 650385563
- 4) Returns and credit claims must be made within 30 days of purchase or receipt of goods. Any product being returned must be in original packaging and deemed fit for resale. A credit will not be issued until goods have been received in store and deemed fit for resale.
- 5) Delivery of orders under \$50 will attract a handling and insurance fee.
- 6) Ownership of goods purchased will be passed onto the purchaser after payment in full is made.
- 7) All warranty claims will be returned to the supplier for assessment and credits for these goods will not be given until the goods are deemed faulty.